

LANDIS LAKES RECREATION ASSOCIATION CLUBHOUSE RENTAL/RESERVATION REQUEST

Resident: Name _____
Address _____
Telephone _____
Email _____

Daily charge: (Please check one) _____ SUN-THU \$100 _____ FRI-SAT \$125
Refundable damage/cleaning deposit fee: \$100 (please submit in a separate check). **Please make checks payable to: Landis Lakes Recreation Association**
Mail check and this agreement to: Kentucky Realty, 3944 Bardstown Road, Louisville, KY 40218.
Date requested: _____ Expected attendance: _____ (Not to exceed 40 people)

I AGREE TO ABIDE BY THE FOLLOWING RULES AND REGULATIONS FOR THE USE OF THE CLUBHOUSE AND ASSUME FULL RESPONSIBILITY FOR THE ACTIONS, THE CONDUCT AND THE DAMAGES OF MY GUESTS. IF ONE OF MY GUESTS IS INJURED AT MY PARTY, OR IF THEY INJURE SOMEONE ELSE ON THE PROPERTY, I WILL BE RESPONSIBLE.

- 1) Rental is only for the date shown above. Entering the facility prior to or after this date and time for any reason may result in forfeiture of said deposit.
- 2) Clubhouse must be cleaned inside and outside immediately after the event and all trash must be taken off premises' grounds to another location for deposit. Please utilize the cleaning checklist on the back of this agreement.
- 3) Please do not attach anything to the walls that would harm the finished paint.
- 4) No unreasonable noise or disturbances are allowed. No loud music after 11pm. No outdoor music after 10pm.
- 5) The swimming pool is not included in this agreement.
- 6) Parking is restricted to the parking lot only. On street parking is prohibited.
- 7) No smoking in the clubhouse.
- 8) No cooking, grilling or frying inside the clubhouse. Grills may be used outside and 10' away from the clubhouse.
- 9) No illegal activity is permitted.
- 10) You may enter premises several hours in advance to turn the thermostat to the proper temperature setting.
- 11) Television may be used for RCA jack hook-up.
- 12) Please limit parking to parking lot and clubhouse driveway.

BY SIGNING BELOW, I AGREE TO BE BOUND BY THE ABOVE RULES AND REGULATIONS AND FURTHER AGREE TO COMPLETE THE EXIT CHECKLIST ON THE BACK OF THIS AGREEMENT WHEN EXITING.

Resident Signature
For office use only: Confirmed by _____ Code _____

Date

EXIT CHECKLIST

To be completed by guest upon departure

- ___ Remove all trash from the premises and deposited at another location.

- ___ Sweep all carpets.

- ___ Wipe all floors with a damp cloth

- ___ Wipe all surfaces down including tables, counters, refrigerator, freezer, microwave, sink, windows and doors,

- ___ Clean all bathrooms

- ___ Patio area must be cleaned, swept and trash removed.

- ___ Please place all furniture back into its' original positions.

- ___ Lock all doors including the doors from the restrooms to the exterior.

- ___ Please turn all lights off inside and out prior to leaving

- ___ Please place the thermostat to 55 degrees in winter and 80 degrees in summer fan setting should be placed on auto.

- ___ All lights bulbs working? If not, note: _____

- ___ Please sign and leave this form on the entry table.

Supplies available:

Floor Mop

Cleaning chemicals

Broom

All the above items have been completed

Date: _____

See attached sheet for clubhouse locking directions.

*In case of emergency not related to medical or fire reasons,
contact Kentucky Realty at 502- 473-0003*